



Sierra Nevada Memorial
Hospital Foundation

SNMH Foundation Outreach Program

Mission: Enhancing our community healthcare through volunteerism and communication.

We are honored by the generous participation of our volunteers who through their time, talent, leadership, commitment and passion enable us to better serve the healthcare needs of our community.

The SNMHF is relaunching its community-based volunteer group to represent Sierra Nevada Memorial Hospital and connect with the community. SNMH has been meeting the health care needs of our community for over 80 years. The breadth of care provided continues to grow and we must be prepared to increase our scope of philanthropic partners to continue our mission.

The SNMHF Outreach program will include members of the community, hospital employees, healthcare workers, and SNMH Auxiliary who will convey the word about the quality programs, services, activities, classes and events happening at the Hospital. These members may also support various programs offered by the Foundation. "When you volunteer your time and efforts, you start a string of positive events that happen from the time you decide to help out, until long after you've done your part."*

The goal of our Outreach program is to connect with the community on a one-to-one level, thereby increasing awareness and engagement with community groups about the Foundation and Hospital. They will also keep the Hospital informed on how the community is experiencing the Hospital and what additional needs the community has. The members will be able to tell their friends, family and neighbors as well as other service-related non-profits, schools and faith communities about the great things happening at the Hospital.

Outreach program members should be strong advocates of the Hospital. Members should be willing to assist the Foundation to increase philanthropic support and visibility within our community and nationwide. The gift of a volunteer's time and expertise is just as critical to nonprofit and community benefit organizations as are monetary gifts.

There will be semi-annual meetings with the Outreach members at SNMH where they will be joined by the SNMH Foundation board members, doctors and Hospital leadership. During alternating quarters, a newsletter with information relative to hospital/program happenings will be sent to all Outreach program members.

In addition, they will be invited to attend various programs and events during the year to learn about new initiatives at the Hospital and interact with clinical teams and other community professionals. Email notifications will be sent to the members whenever there is breaking news about the Foundation or the Hospital.



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Expectations for Outreach Members:

1. Attend semi-annual mixers in which you will be updated on activities at the Hospital.
2. Be an ambassador for SNMH in your community and among your friends and neighbors.
3. If interested, volunteer for SNMHF sponsored events and programs.

**According to Thrive Global, the behavioral change technology company.*

SNMH Foundation Volunteer Descriptions

Event Committee Chairs:

If you are looking for more than an occasional volunteer opportunity, chairing an event may be perfect for you. Event chairs lead committee meetings and help steer the planning and implementation of a specific SNMHF fundraising event. Each event team includes a SNMHF staff lead, and a staff logistics coordinator to work with the event chair and committee.

Commitment: Varies, but generally includes a one hour monthly meeting, email, phone, and in person coordination between meetings, and additional hours immediately prior to and the day of the event.

Event Committee Member:

While each of the SNMHF fundraising events are managed slightly differently, event committee members participate in the planning and implementation of a specific event. In some cases, members may be in charge of a specific area of work such as decorations, raffles, table set up, bars, etc. Commitment: Time commitments vary, but generally include a one hour monthly meeting, coordination between meetings, and additional hours immediately prior to and the day of the event.

Martinis & A Movie:

Held at the beautiful and historic Del Oro Theatre, this fun-filled movie night utilizes volunteers to help with check-in, distribution of snacks, bartending, set-up and clean-up. Commitment: A few hours on the evening of the event.

SNMHF Golf Tournament:



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Held on the first Monday in June, volunteers get to enjoy the beautiful outdoor setting at Lake Wildwood Country Club. Tasks include: setting up the raffle/auction, stuffing and handing out t-bags, registration, selling raffle tickets, monitoring holes and contests, providing breaks to volunteers, serving food, and more. Commitment: Several hours on the day of the event.

Descriptions of Volunteer Assignments for Events:

Event Decorations; Construction, Lighting, Sewing, etc.

Talented people are needed for a variety of things such as putting together decorations, floral arrangements, sewing items, setting lighting, and assisting with small construction projects. These tasks are often done in advance of the event. Volunteers at the event help to put out decorations and flowers, get lighting and sets in place, deliver equipment where needed, put out signage, etc. Commitment: The amount of time varies. For those helping in advance, it may be a few hours a couple of times prior to the event. For those helping at the event, usually a few hours on the day of the event.

Soliciting Event Sponsorships:

Working in collaboration with SNMHF staff, committee members contact potential businesses and individuals to discuss sponsorship opportunities for the event. Commitment: Several hours over a number of days as you are available. Generally done a few months prior to the event.

Event Set-Up:

This varies per event, but may include set-up of tables and chairs, setting up bars, inventorying items, setting tables, etc. Triathlon set-up includes helping to mark the route, set-up of the transition area and the start and finish lines, managing food and coffee booths, etc. Commitment: Varies, but usually a half-day.

Post Event Clean-Up:

Volunteers help organize items to return to storage, assist with inventory, take down tables/chairs, clean up the event area, etc. Commitment: Half-day.

Event Food/Beverage Serving/Plating:

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Volunteers are utilized at various functions such as receptions, programs, educational sessions, etc. Assistance is needed to help set-up food and beverage areas, serve refreshments, etc. Commitment: Arrive at the venue at designated time prior to the event and continue until serving is completed. Typically about 4 hours.

Procure donated items for silent auctions and raffles:

Volunteers are a great source of help in contacting businesses/individuals to request donated items, gift certificates, etc. Commitment: Several hours over a number of days as you are available.

Event silent auction and raffle assistance:

Volunteers help pick up and deliver raffle items to the event site. They also help set-up displays. Commitment: Varies, usually a few hours over a couple of weeks.

Other SNMH Foundation Volunteer Needs:

Comfort Cuisine:

Under the leadership of a Comfort Cuisine Coordinator, volunteers prepare tasty, nutritious, on-the-go frozen meals for cancer patients and their families at a local commercial kitchen. Volunteers help with one or more of the following: prep food, cook entree, package entree, and transport meals to the SNMH Cancer Center freezer. Potential volunteers are asked to interview with the Comfort Cuisine Coordinator. Commitment: four hours, one day per month

Office Assistance:

For those seeking an ongoing commitment, SNMHF office volunteers help with a variety of tasks depending on their interest and skill level. These volunteers help with daily office work, computer input, small projects, and more. Potential volunteers are asked to meet with the SNMHF Executive Director prior to starting. Commitment: Four hours per week at the SNMHF office.

Mailings (stuffing, sealing, stamping, etc.)



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These projects occur at various times throughout the year. The work sometimes occurs at the SNMHF office, but can often be done at home. Volunteers are asked to pick up and return supplies. SNMHF staff will contact you when help is needed. Commitment: Typically 3 – 4 hours.

Hand address invitations, cards: If you have nice handwriting, these projects occur several times a year and is generally done at home. Volunteers are asked to pick-up and return supplies. Commitment: Typically 3 – 4 hours.

Create Beaded Cancer Center Bracelets: These beautiful bracelets are crafted by volunteers and sold to support our local cancer center. This is a great volunteer job for those that like to have something to work on at home. Instruction is available for those needing training. Volunteers are asked to pick up supplies and return the bracelets to the office. As inventory runs low, staff will contact you for your availability. Commitment: Typically 3-4 hours.